

## **Application for the California State Archives Graduate Internship Program, 2013**

**Who May Apply:** Applicants must be enrolled in a graduate program in history, library science, or related field, be able to make a year commitment (during which their student status must be maintained), and, most importantly, **be seriously considering a career in archival work.**

Deadline is July 12, 2013

A complete application will include the following items (**all items must be received by the application deadline**):

- ☐ A resume with your full name, mailing address, phone number, e-mail address, related higher education including grade point average, other relevant education (workshops, seminars), applicable work experience, current professional affiliations, and contact information for two to three references.
- ☐ A writing sample, preferably a research paper in history that demonstrates your writing ability and your use of primary sources.
- ☐ Recommendations: We require two letters of recommendation from each applicant. One recommendation must be from your graduate advisor. If you are new to a graduate program and do not have a graduate advisor, we will accept a letter from the professional who recommended your admission to the graduate program. The second letter of recommendation should be from a professor who is familiar with your academic work. These recommendations should be in a sealed envelope signed by the author of the recommendation.
- ☐ Answers to the following questions with double-spaced typed responses (no more than 3 pages total for all 5 questions). Please put your name on these responses:
  1. Why are you interested in becoming an archivist?
  2. What do you expect to learn from this internship program?
  3. What strengths and weaknesses do you feel you bring to an archival career?
  4. What is your experience in researching California history or government and/or working in state or local government?
  5. What are your long-term career goals?

Submit applications to:

Jessica Knox, Archivist  
California State Archives  
1020 "O" Street  
Sacramento, CA 95814